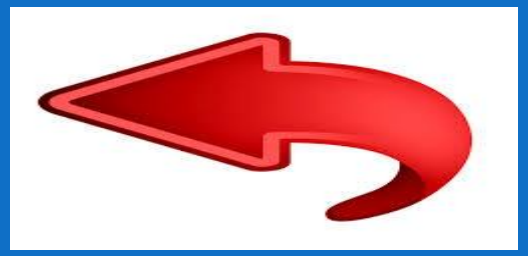
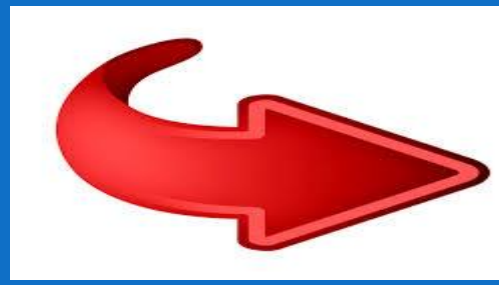
Prox Card OR Finger





Requirements

- **Software>Morpho Manager**
- ****some screen shots might differ than your version**

- **Get the software at, http://service.morphotrak.com/software-links.html**

- **MSO to capture fingerprints**

- *** You can use a one access reader to capture fingerprints (only Sigma and Sigma Lite products) if you did not have a MSO**

Morpho Manager log in

- **Morpho Manager Default log in**

- **Username=administrator**
- **Password=password**

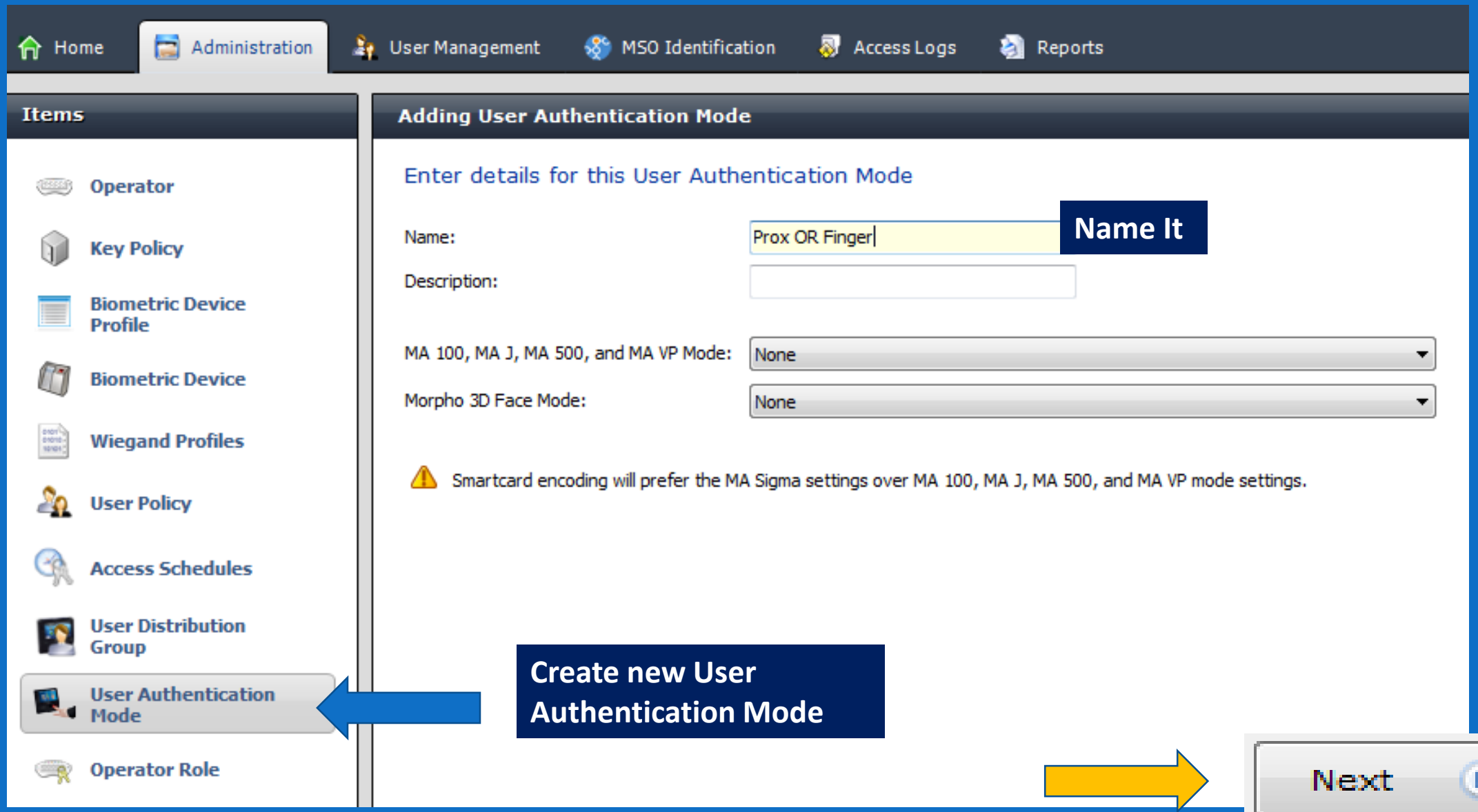
1. User Authentication Mode

- **Create new User Authentication Mode**

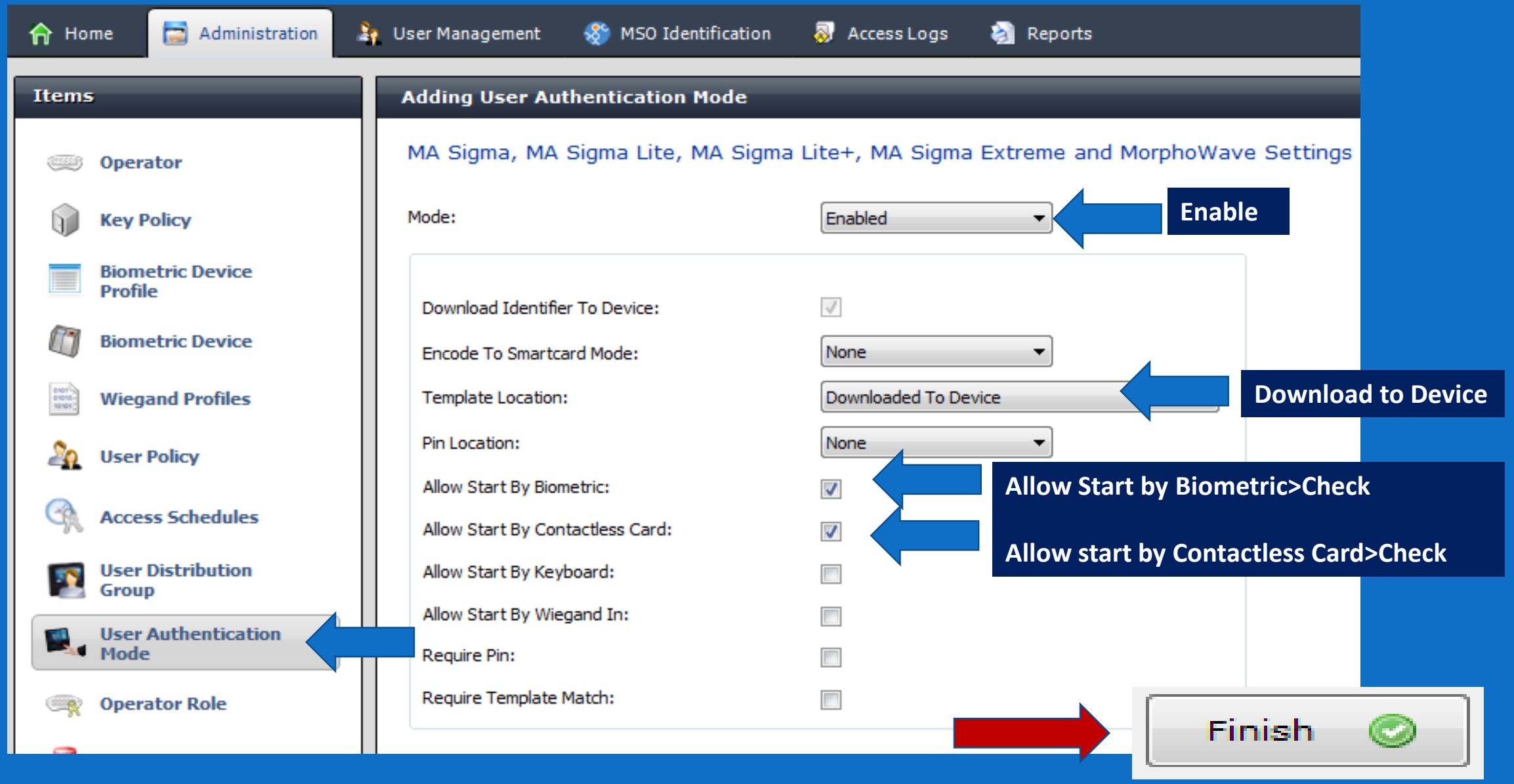
- **Path>Administration>User Authentication Mode**

- **Designate the authentication mode you wish to utilize for user placed into this User Policy.**

1. User Authentication Mode



1. User Authentication Mode

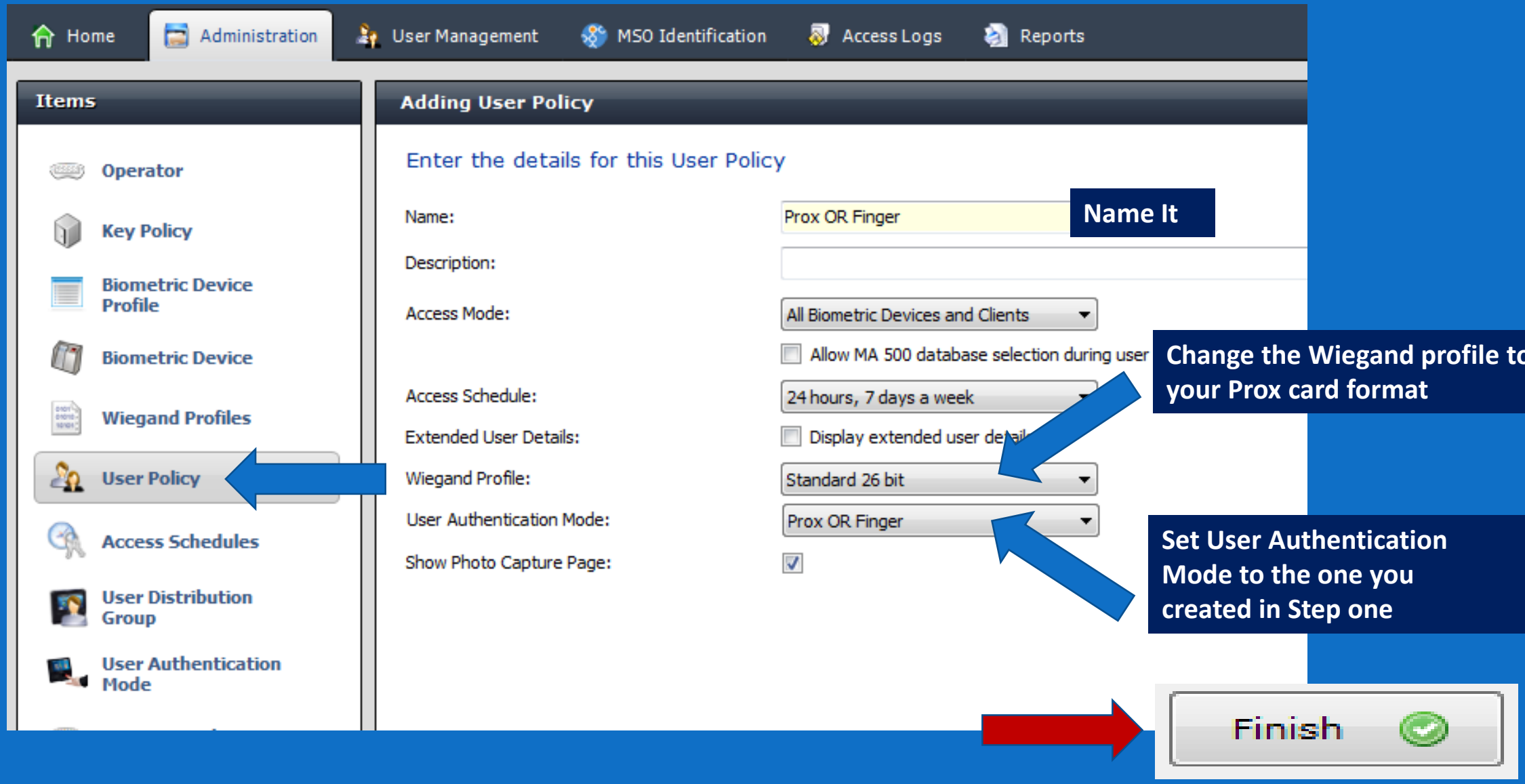


2. User Policy

- **Create new User Policy**

- **Select the User Policy that this user will belong to. This is an important selection, as the policy will determine Biometric Device access and other access control and time & attendance settings.**

2. Create an User Policy

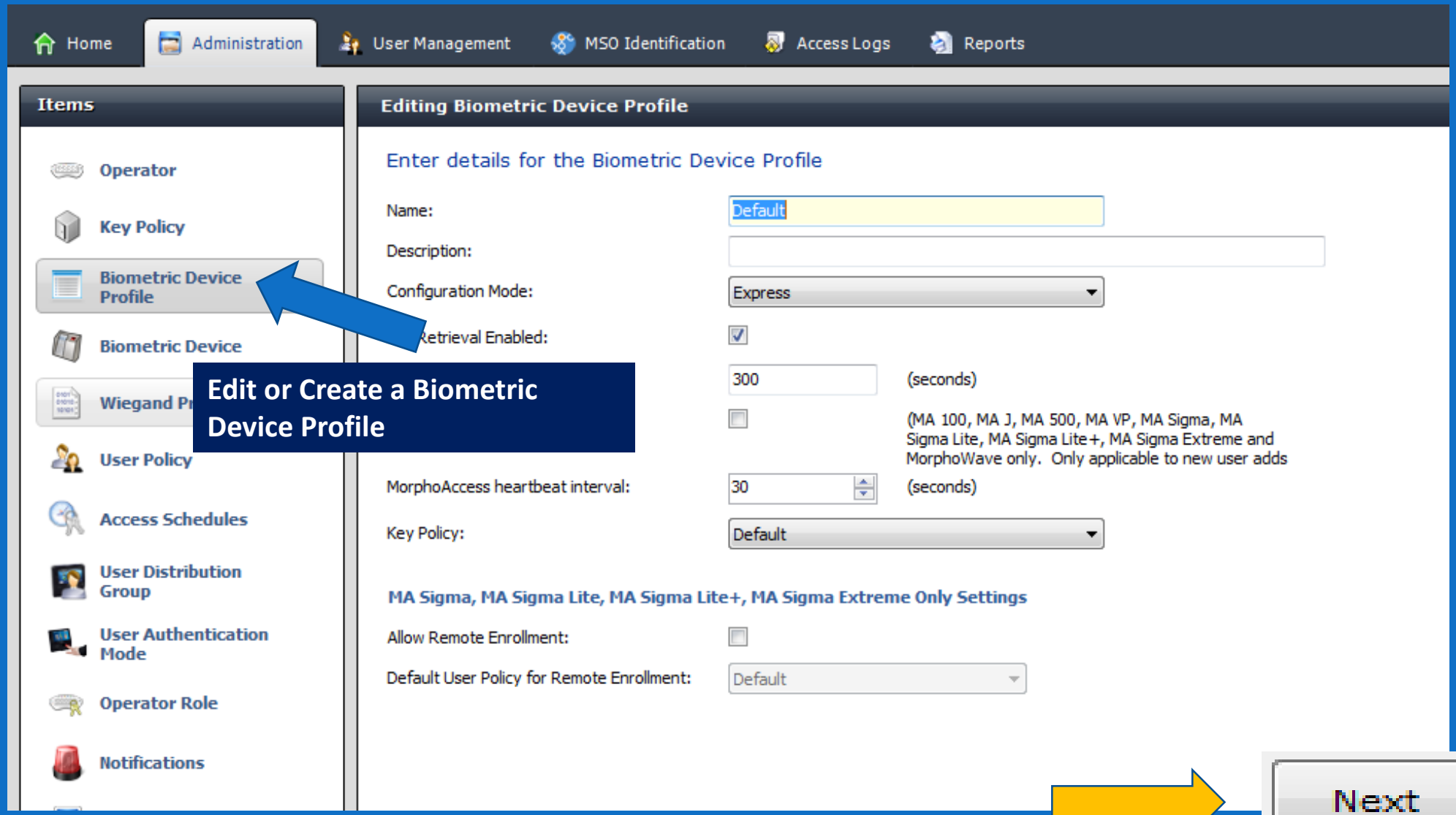


3. Biometric Device Profile

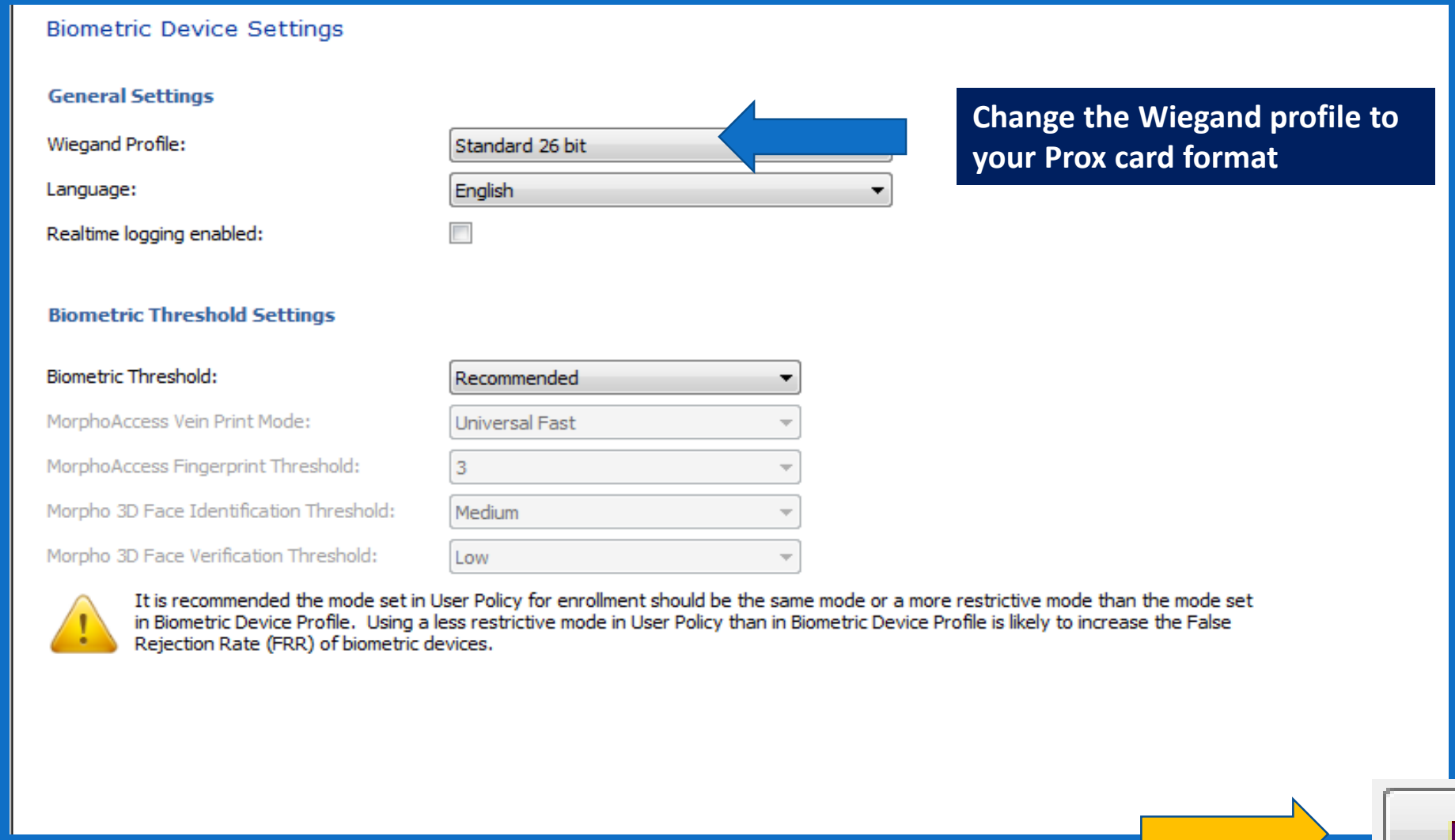
- **Path Administration>Biometric Device Profile**

- **The Biometric Device Profile will define common settings and parameters for one or more biometric devices. This profile can be applied when adding units into the system from the Biometric Device section of Administration.**

3. Biometric Device Profile

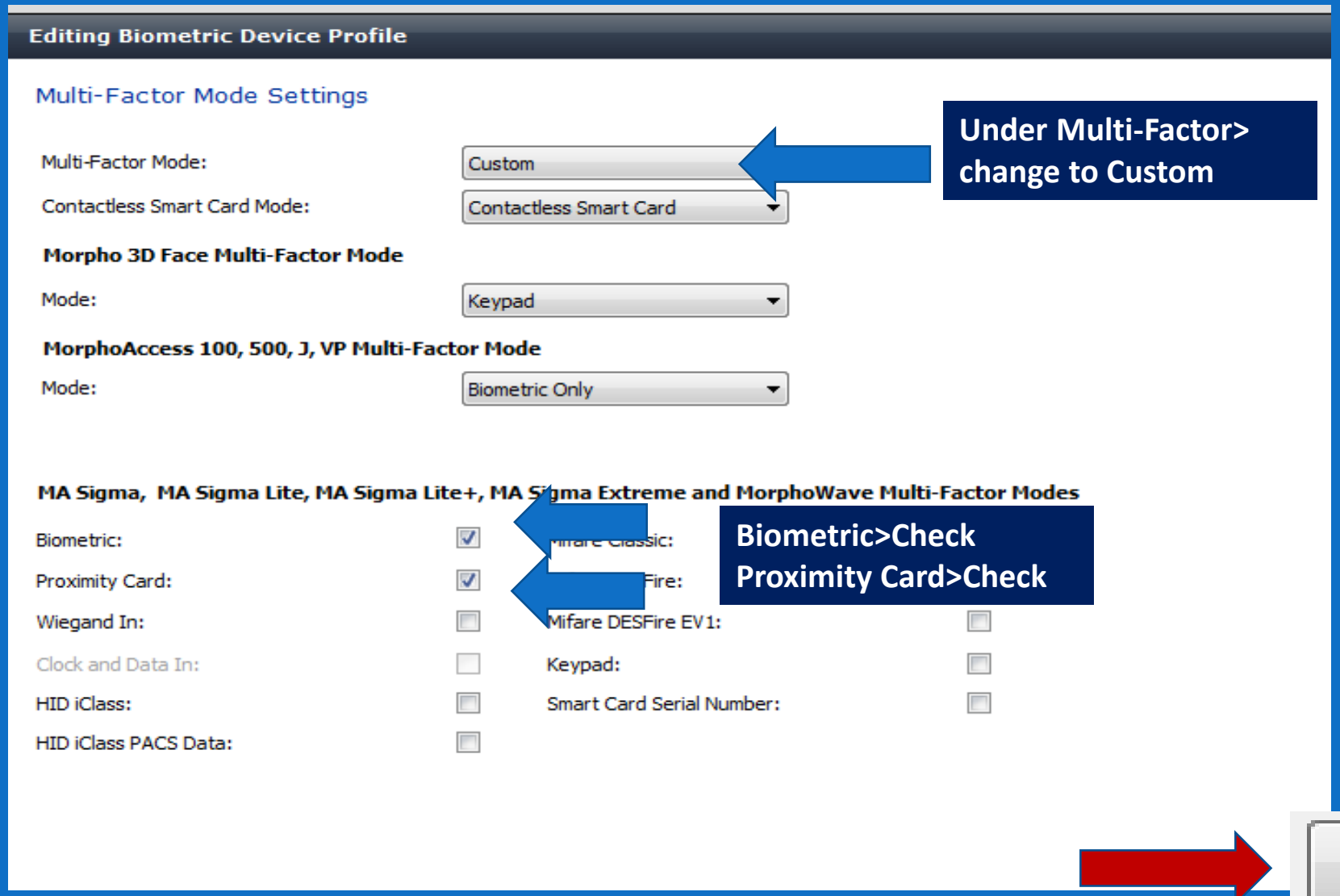


3. Biometric Device Profile



Change the Wiegand profile to your Prox card format

3. Biometric Device Profile

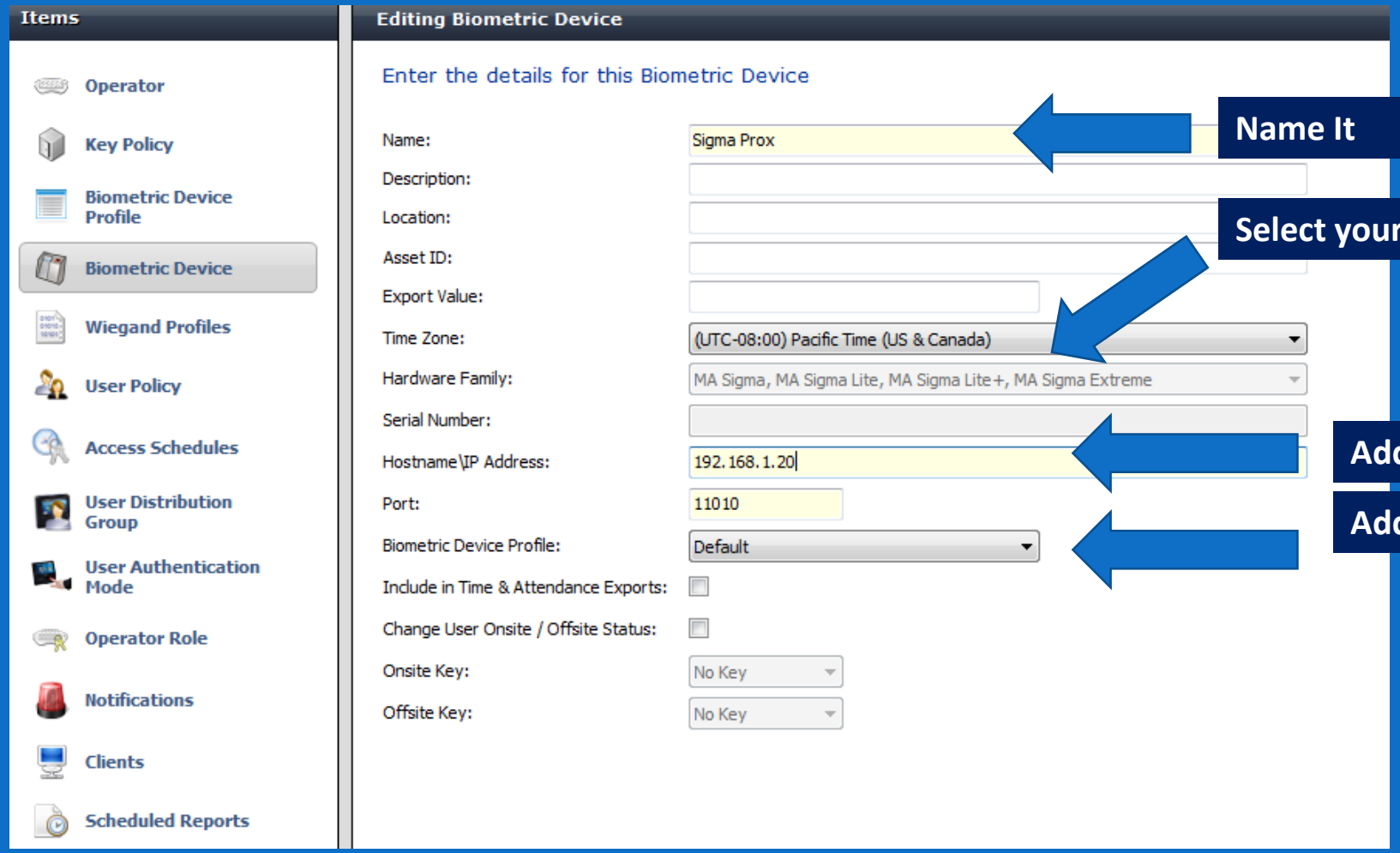


4. Add an Biometric Device

- **Path Administration>Biometric Device**

- **Biometric devices from three different hardware families can be added here; the MA 100, MA J, MA 500, and MA VP family, the MA Sigma, MA Sigma Lite And MA Sigma Lite +, the Morpho 3D Face, the MorphoWave, and the Morpho Tablet Terminal.**

4. Biometric Device



Name It

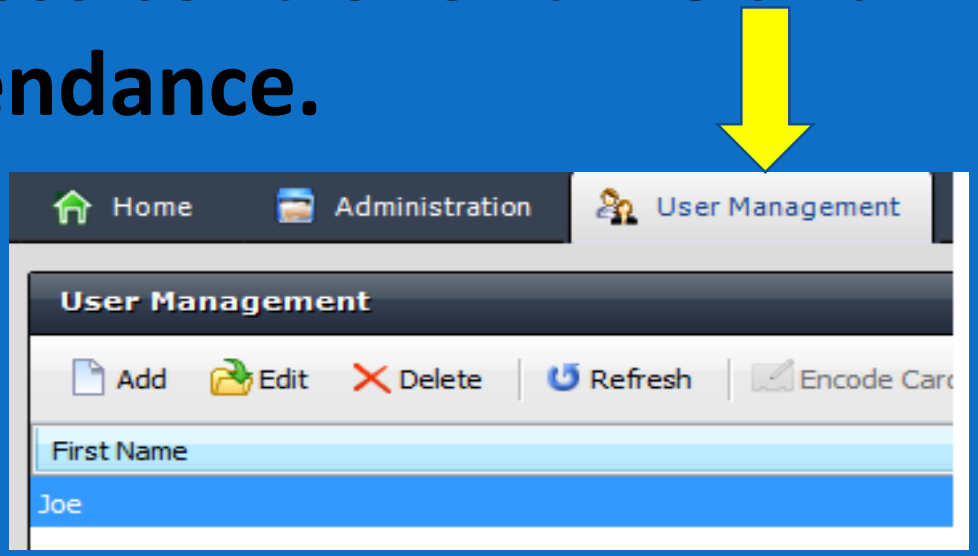
Select your family

Add your IP address

Add the BDP

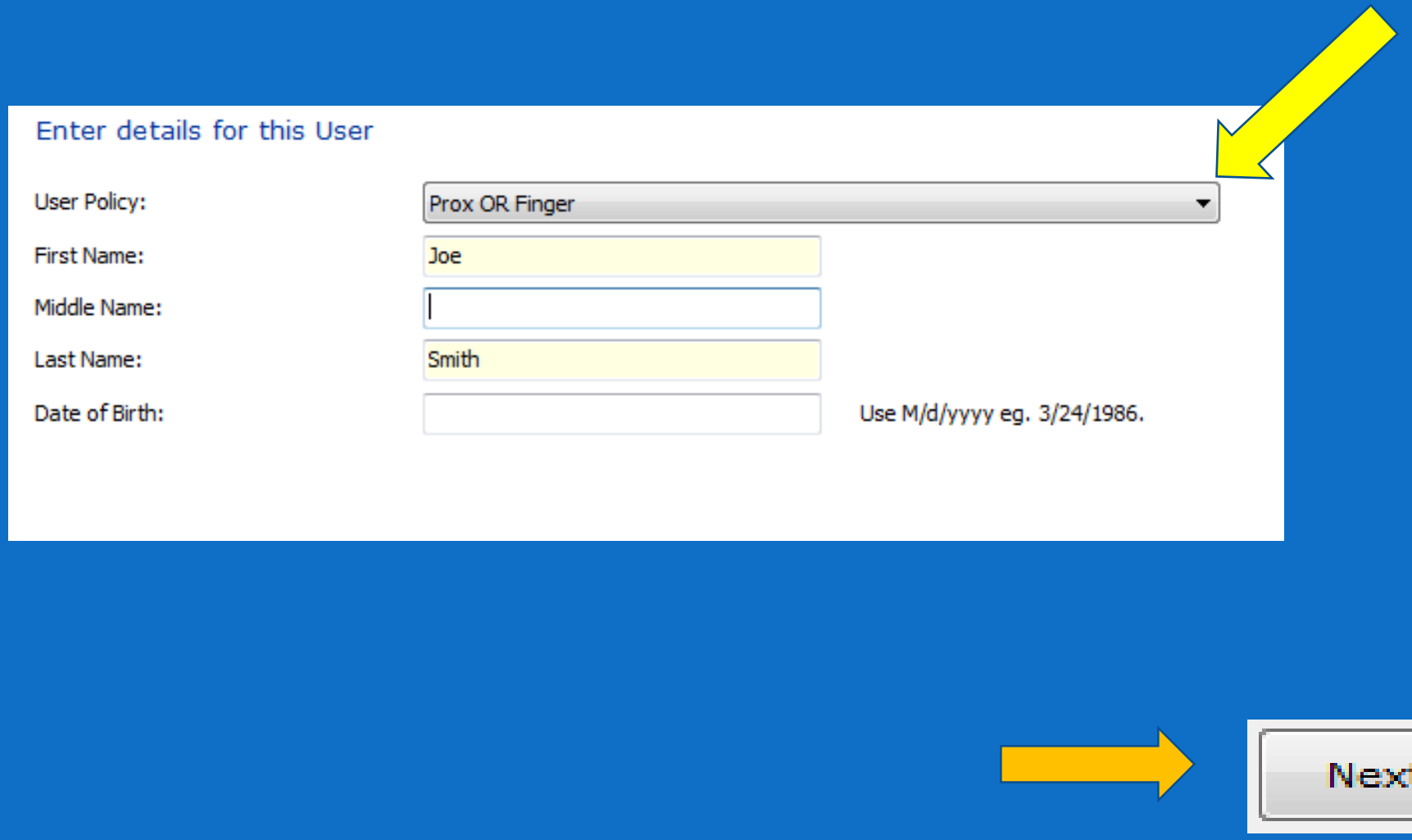
5. User Management

- **Users are people who will have their biometric data sent to the selected Biometric Device for identification purposes for either access control or time and attendance.**



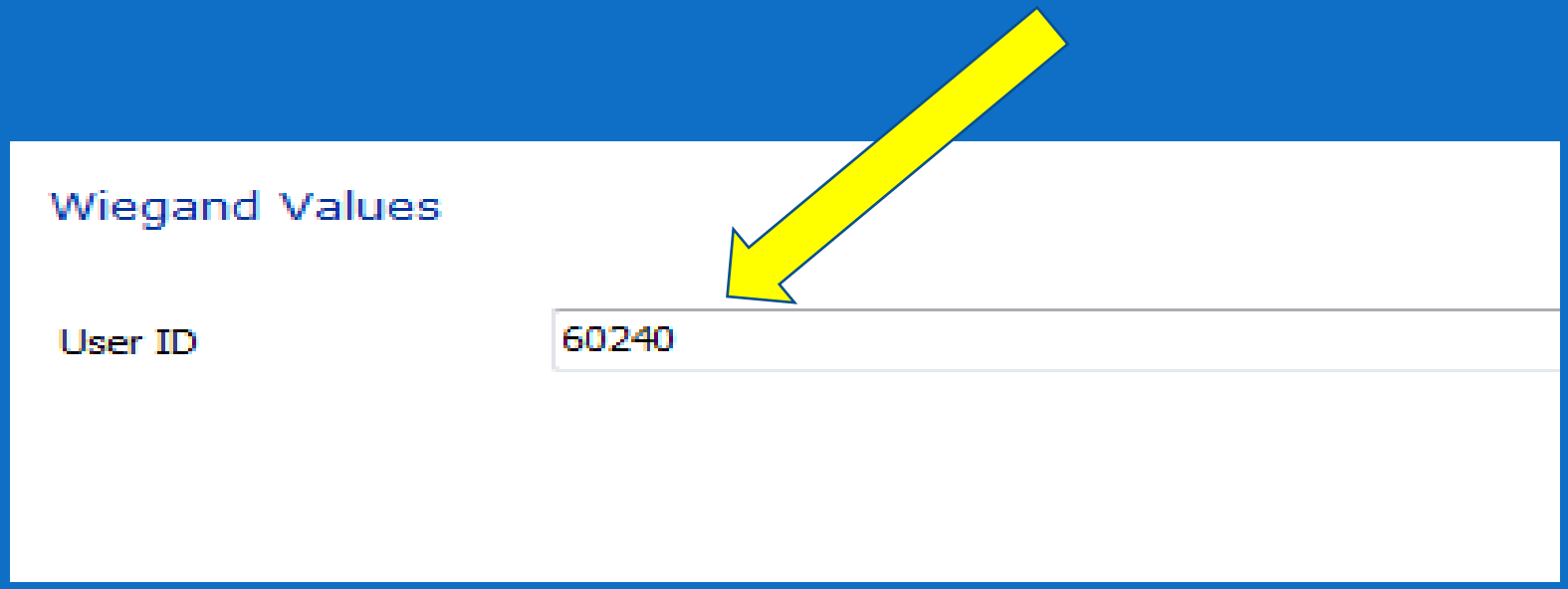
5. User Management

- **Assign your User Policy**



5. User Management

The User ID Wiegand Value will be associated with your Prox card number



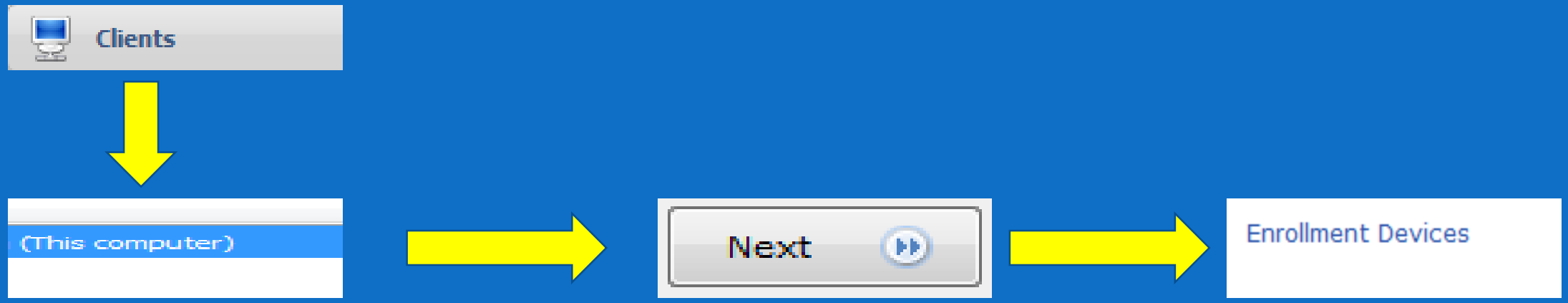
Next

5. User Management

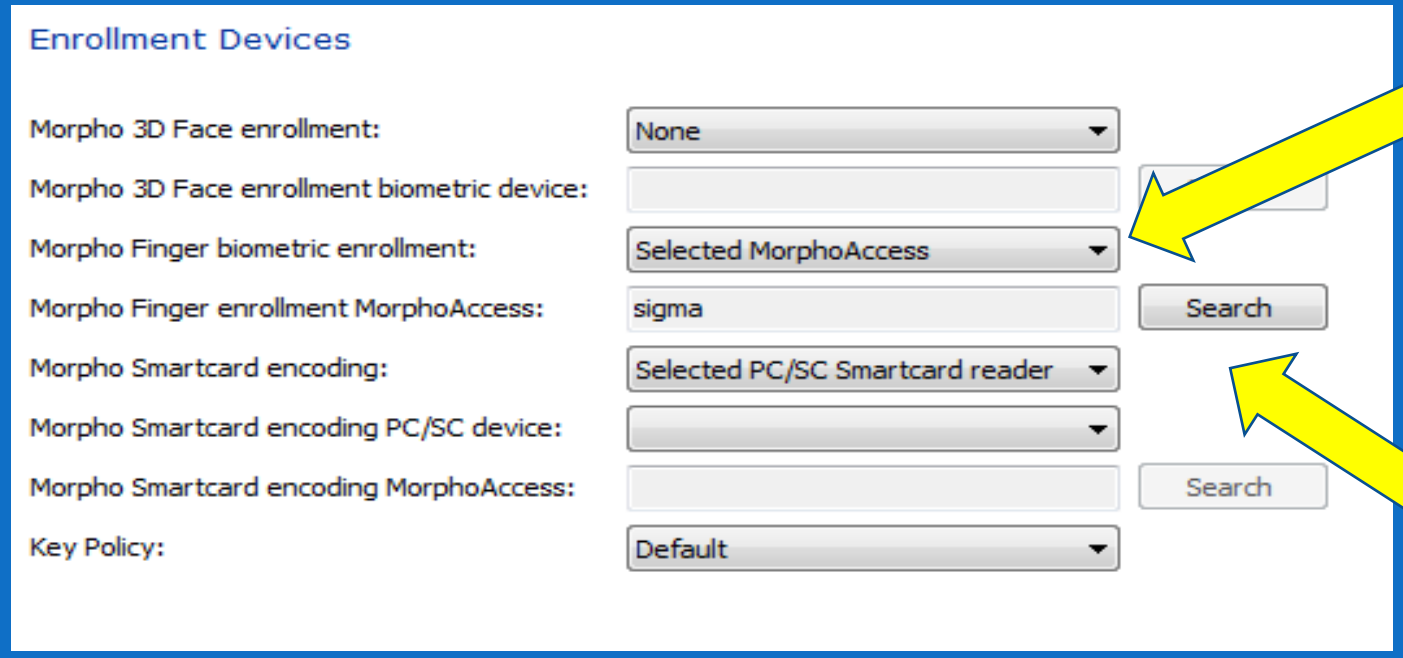
- **Capture your fingerprint (s)Use a MSO 300, MSO1300, MSO VP or a Sigma Reader**

No MSO to capture fingerprints ? Use a Sigma and Sigma Lite for enrollment

- **In Morpho Manager**
- **Go to >Administration>Clients>Edit (This computer)>Click Next 5 times till you get to Enrollment Devices**



No MSO to capture fingerprints ? Use a Sigma and Sigma Lite for enrollment



Change ***Morpho Finger Biometric enrollment*** to Selected Morpho Access

Search for your device that you want to use to capture fingerprints

Website

- **Please visit our website, Service.morphotrak.com for software, firmware, videos and PDF’s.**