For Prox Card OR Finger OR Keyboard Access

Requirements

- Software
- Morpho Manager
- **some screen shots might differ than your version

- Get the software from
- http://service.morphotrak.com/software-links.html

- You would need a MSO to capture fingerprint enrollments
- You could use *one access reader to capture fingerprints if you did not have a MSO (*only Sigma and Sigma Lite products)

- MSO300

1. Step One

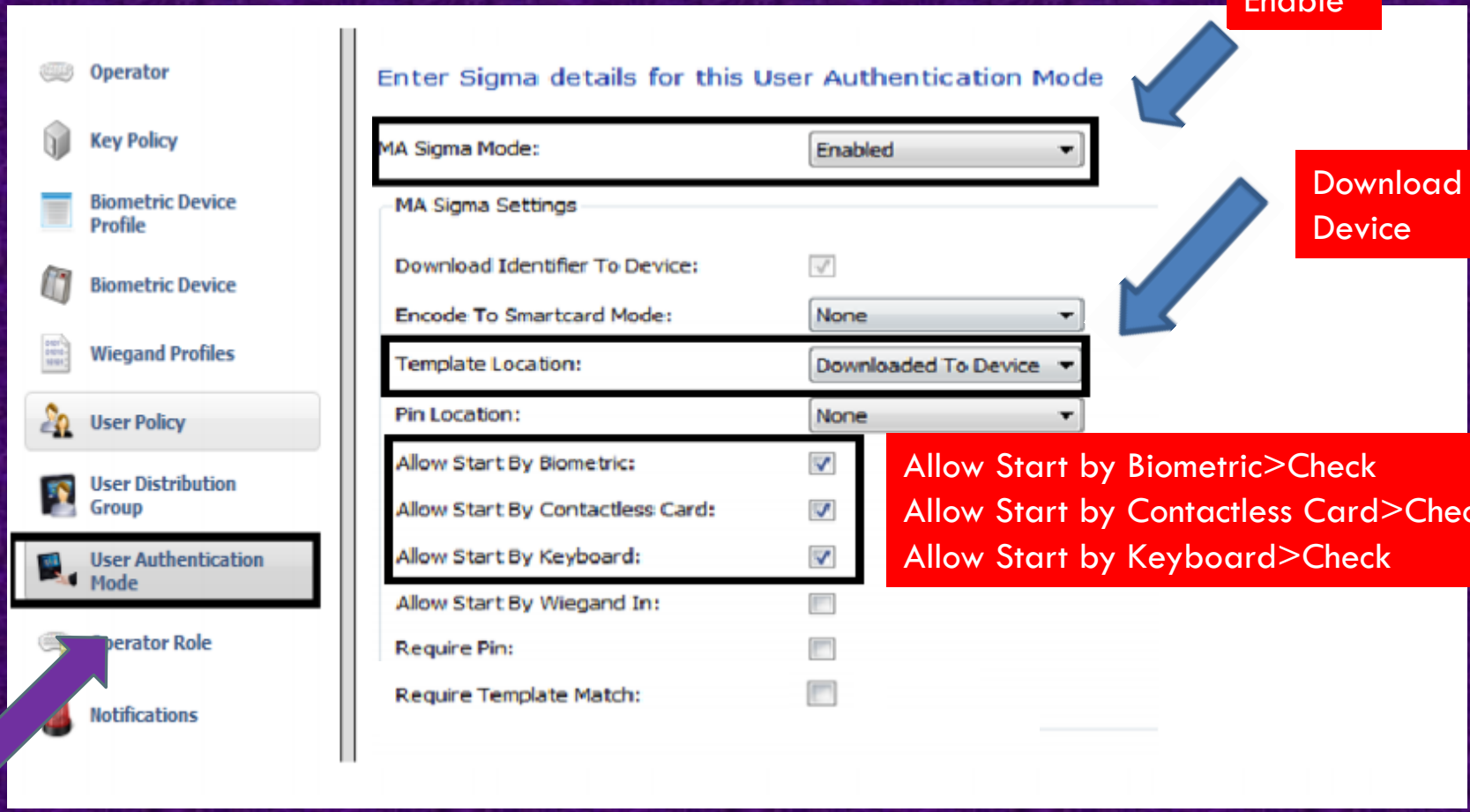
- Step One

1. User Authentication Mode

- Create new User Authentication Mode

- Path>Administration>User Authentication Mode
- Designate the authentication mode you wish to utilize for user placed into this User Policy.

1. User Authentication Mode



Enable

Download to Device

Allow Start by Biometric>Check
Allow Start by Contactless Card>Check
Allow Start by Keyboard>Check

Click Finish

2. Step Two

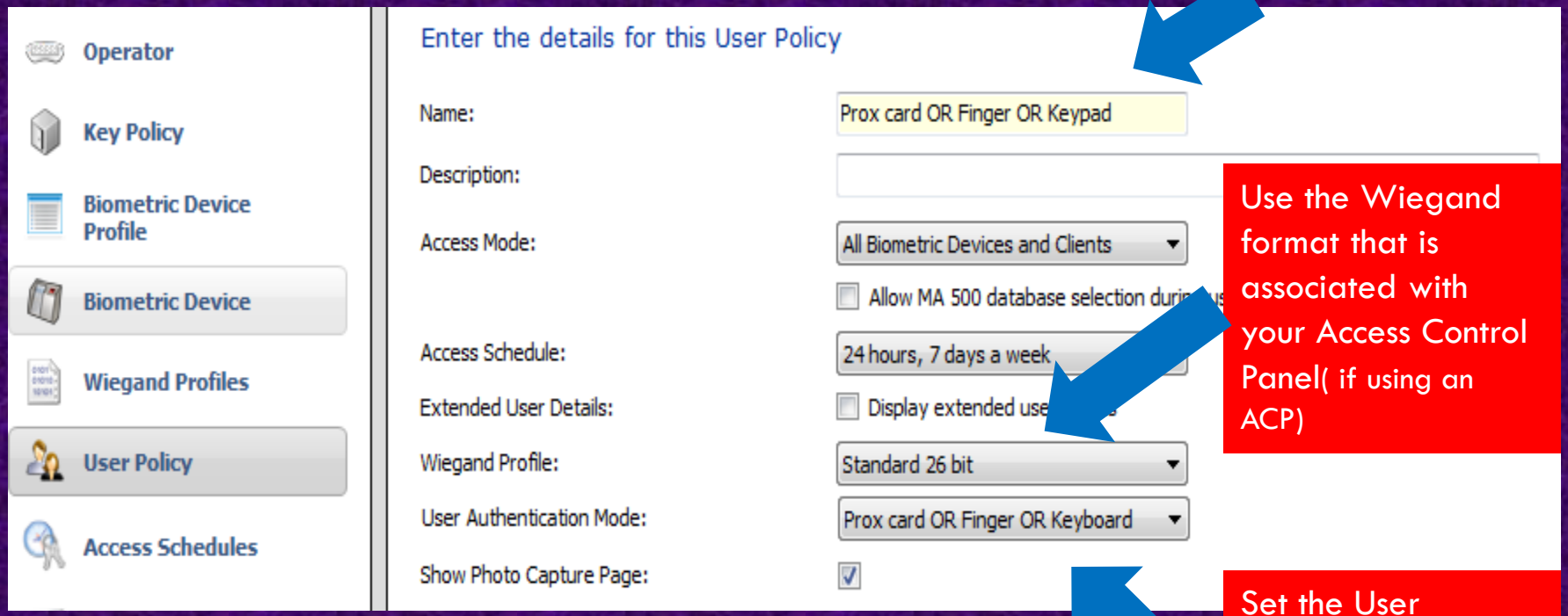
- Step Two

2. User Policy

- Create new User Policy

- Select the User Policy that this user will belong to. This is an important selection, as the policy will determine Biometric Device access and other access control and time & attendance settings.

2. Create a User Policy



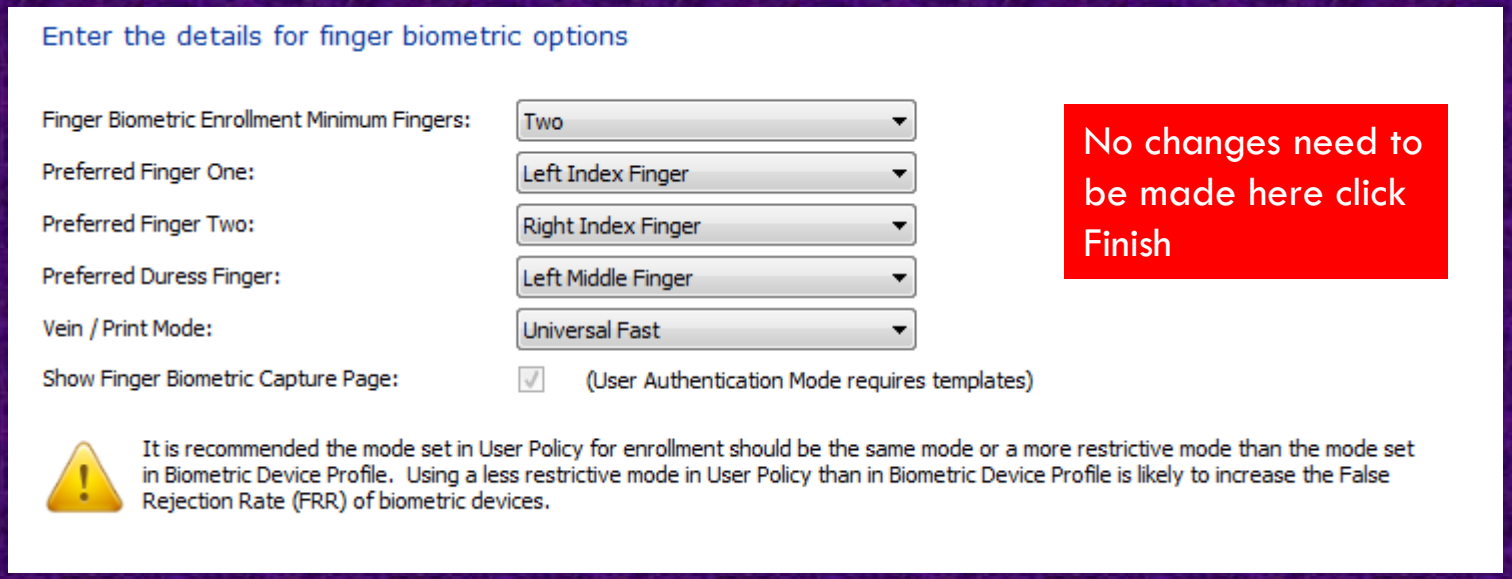
Name it

Use the Wiegand format that is associated with your Access Control Panel(if using an ACP)

Set the User Authentication Mode to the one you created in Step One

Click Finish or Next

2. Create a User Policy



No changes need to be made here click Finish

Click Finish

3. Biometric Device Profile

- Path Administration>Biometric Device Profile

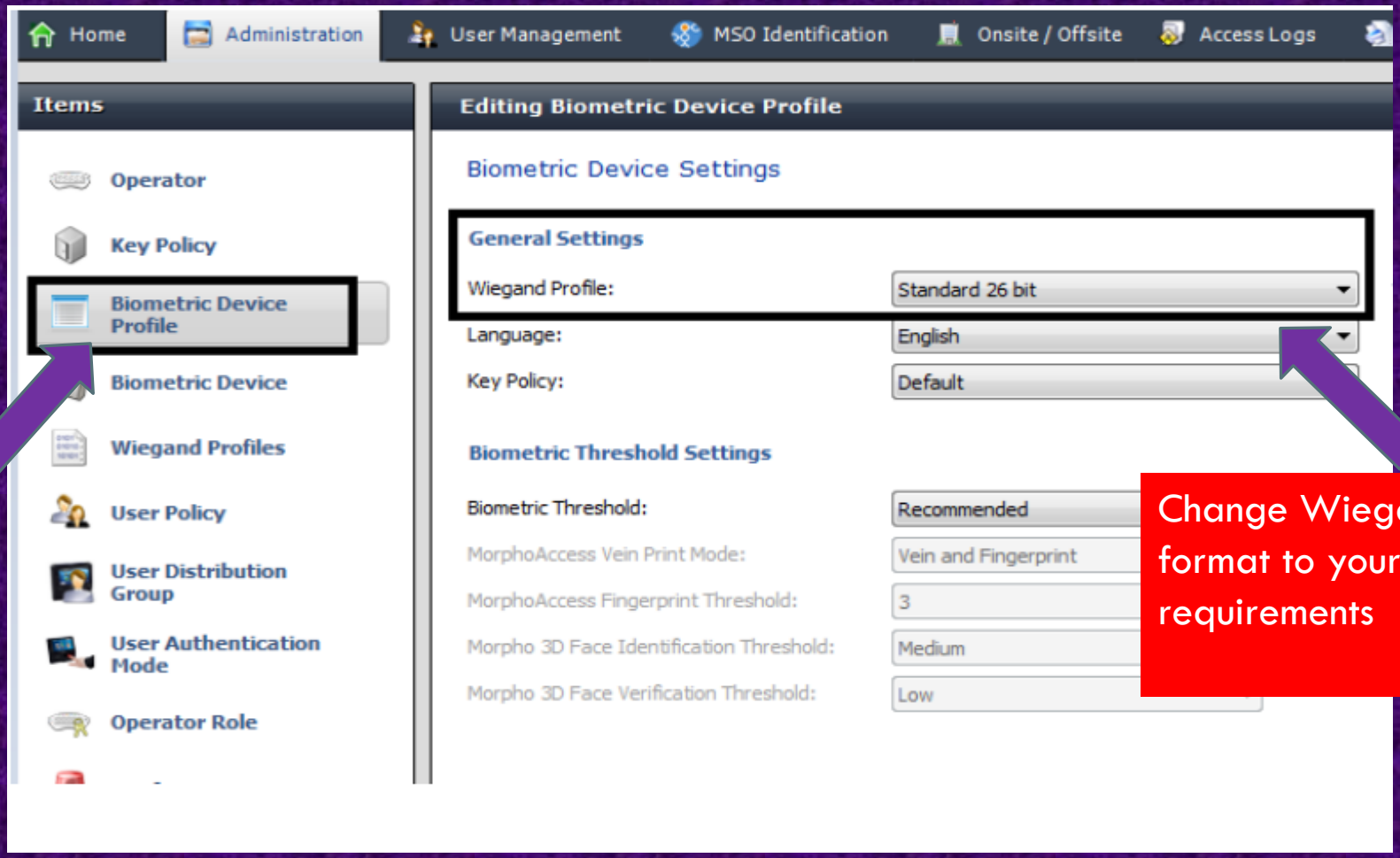
- The Biometric Device Profile will define common settings and parameters for one or more biometric devices. This profile can be applied when adding units into the system from the Biometric Device section of Administration.

3. Step Three

- Step Three

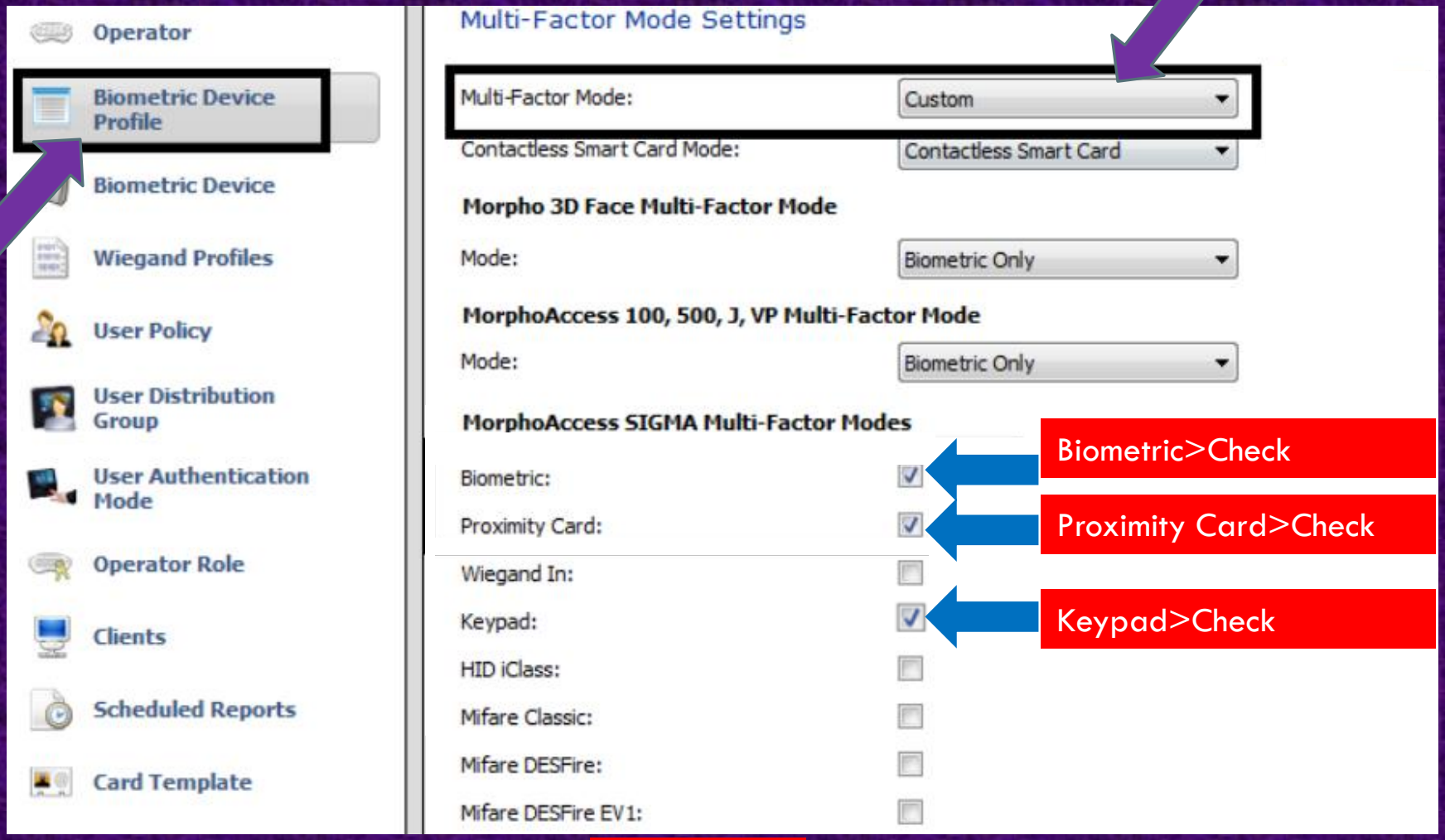
3. Biometric Device Profile

- Edit or Create a Biometric Device Profile



3. Biometric Device Profile

Under Multi-Factor> change to Custom



Biometric>Check

Proximity Card>Check

Keypad>Check

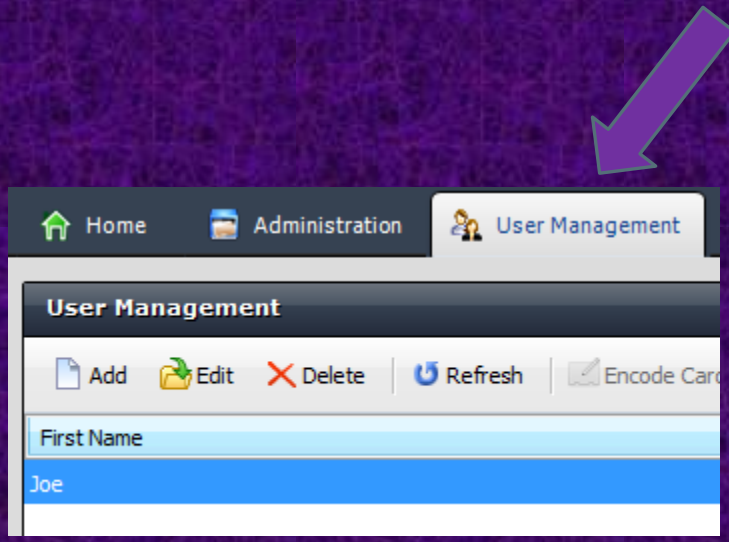
Click Finish

4. Step Four

- Step Four

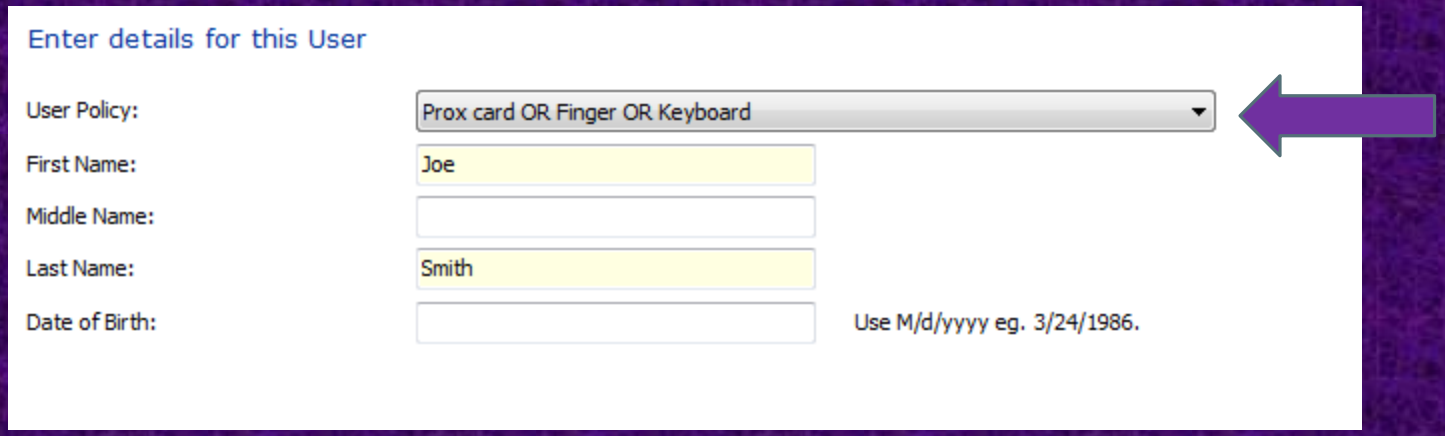
4. User Management

- Users are people who will have their biometric data sent to the selected Biometric Device for identification purposes for either access control or time and attendance.



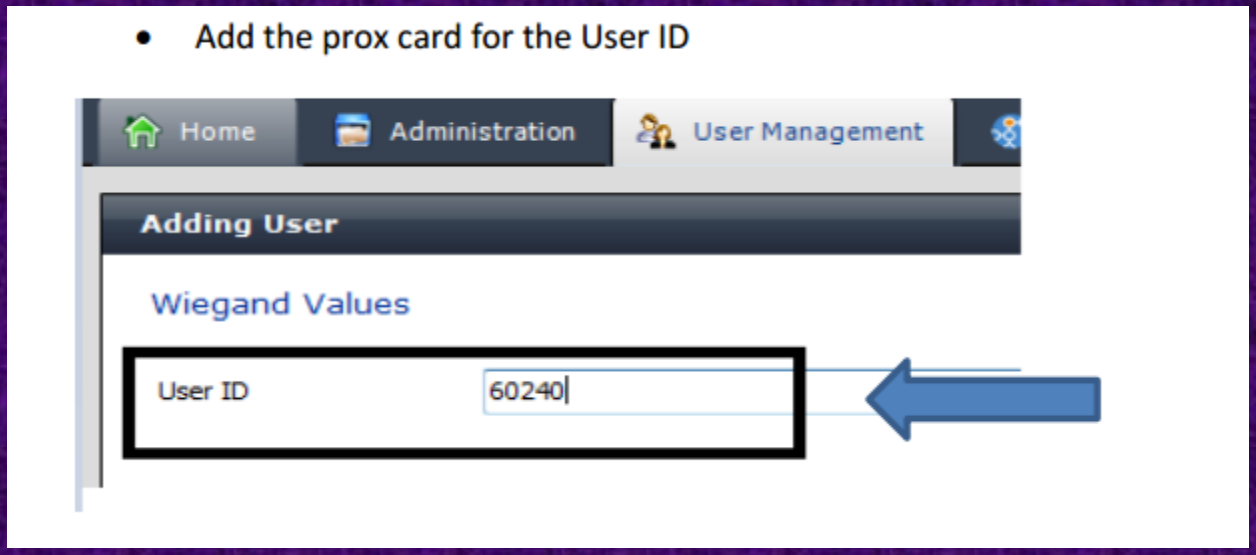
4. User Management

- Assign your user Policy



4. User Management

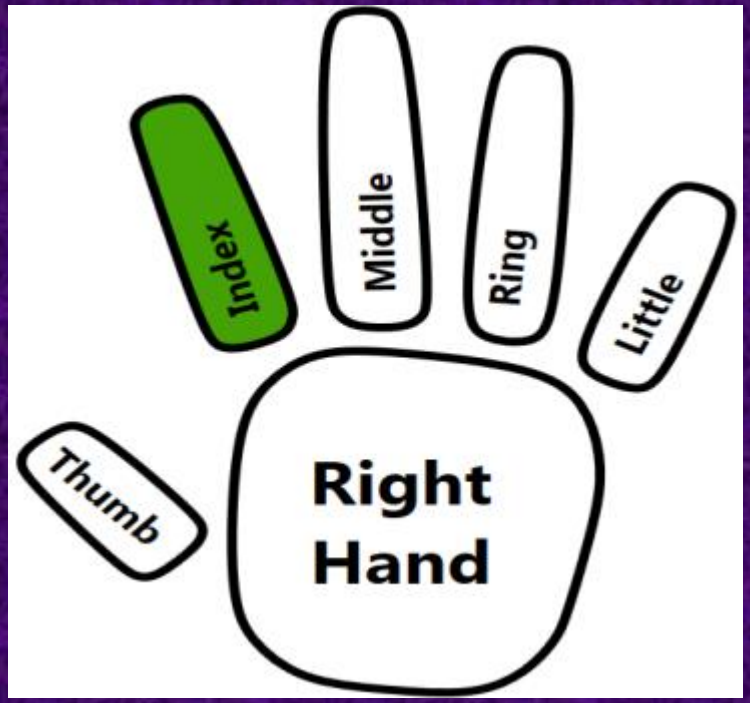
- User ID
- Wiegand Value will be associated with your Prox card
- The Keypad value will be the User ID number which is the Prox card number
- The Finger value will be the User ID number which is the Prox card number
-



The User ID will be sent to your Access Control Panel
(if using ACP)

4. User Management

Capture your fingerprints (two fingers mandatory) Use a MSO 300, MSO1300, MSO VP or a Sigma Reader

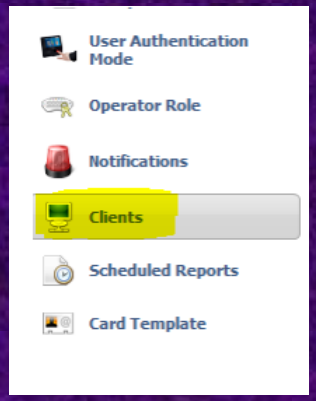


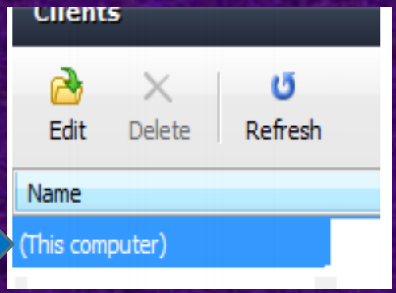
Click Finish

No MSO to capture fingerprints ? Use a Sigma or a Sigma Lite for enrollment

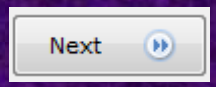
(this option only available Morpho Manager 7.X.X and higher)

In Morpho Manager Go to Client>click (This computer) and Edit

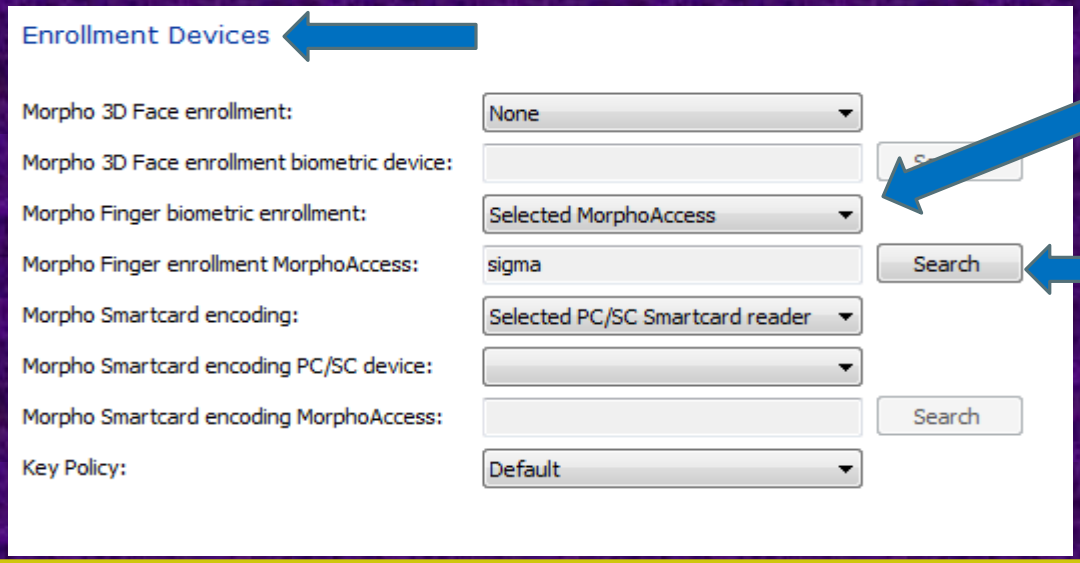




Click next 5 times till you get to Enrollment Devices



Change ***Morpho Finger Biometric enrollment*** to Selected Morpho Access



Search for the reader you want to use to capture fingerprints

Website

- Please visit our website, Service.morphotrak.com for software, firmware, videos and PDF's.